

## Chateau Basic Skills Documentation

Please initial next to each item. Be prepared to explain your responses to your trainer. Sign at the bottom along with the trainer who confirmed your skills demonstration.

In the first column you will find basic tasks you need to be able to perform. You can find helpful instructions on performing each task in the [Chateau Knowledge Base](#).

In the second column you will find a list of individual, comprehensive Basic Skills checklists, available in the Getting Started section of the Chateau Knowledge Base.

	Tasks	Initial		Skills Checklists	Initial
1.	Logging in		1.	Picklists	
2.	Using Chateau Help		2.	Component Grids	
3.	Dashboard review		3.	MOC Process	
4.	Understand the Resources tab		4.	Tours	
5.	Add an Analyzer		5.	Inspections & Attempts	
6.	Add a Technician		6.	Tag View	
7.	Miscellaneous settings		7.	Leaks	
8.	View a Scout Map		8.	DOR	
9.	InspectionWhy		9.	AVOs	
10.	Understand MMQ		10.	TUx	
11.	Understand Reports		11.	DTMs	

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Technician Name

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Technician Signature

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Date

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Trainer Name

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Trainer Signature

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Date